



Republic of the Philippines
Province of Cavite
City of Imus

OFFICE OF THE CITY MAYOR

EXECUTIVE ORDER NO. 012
Series of 2025

**AN ORDER REORGANIZING THE CITY OF IMUS COUNCIL FOR THE
PROTECTION OF CHILDREN, UPDATING ITS COMMITTEES AND
FUNCTIONS**

WHEREAS, Republic Act No. 7160 also known as the "*Special Protection of Children Against Child Abuse, Exploitation and Discrimination Act*" provides for stronger deterrence and special protection against child abuse, exploitation and discrimination and its corresponding penalties;

WHEREAS, Article 359 and 360 of the Civil Code of the Philippines provide that the government shall establish Councils for the Protection of Children, taking into account that children are the ones who are most vulnerable to abuse, neglect, and/or exploitation, among others;

WHEREAS, Section 15 of Chapter 1, Title 3 of the Juvenile Justice and Welfare Act of 2006 under Republic Act 9344 provides for the establishment and Strengthening of Local Councils for the Protection of Children. Which provides as follows: - *Local Councils for the Protection of Children (LCPC) shall be established in all levels of local government, and where they have already been established, they shall be strengthened within one (1) year from the effectivity of this Act. Membership in the LCPC shall be chosen from among the responsible members of the community, including a representative from the youth sector, as well as representatives from government and private agencies concerned with the welfare of children;*

WHEREAS, Department of the Interior and Local Government (DILG) Memorandum Circular No. 2002-121 dated August 5, 2002 underscore the need to organize the LCPC not only in the barangays but also in all other Local Government Units (LGU's) to ensure synchronization and integration of policies, programs and projects for children;

WHEREAS, Department of the Interior and Local Government (DILG) Memorandum Circular No. 2021-039 dated April 7, 2021 provides comprehensive guidelines for the establishment, strengthening, and monitoring of the Local Council for the Protection of Children (LCPC) at all levels and for other purposes;



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WHEREAS, in implementing the aforementioned provisions, it is necessary to reorganize the City of Imus Council for the Protection of Children to ensure the continued fulfilment of its mandated duties and full compliance therewith;

WHEREAS, Section 455 (2) (ii) of the Local Government Code empowers the City Mayor to issue such executive orders for the faithful and appropriate enforcement and execution of laws;

NOW, THEREFORE, I, HON. ALEX L. ADVINCULA, City Mayor of Imus, by virtue of the powers vested in me by law, do hereby order that:

Section 1. Composition- The City of Imus Council for the Protection of Children (CICPC) shall be composed of the following:

Chairperson: **Hon. ALEX L. ADVINCULA**, *City Mayor*

Co-Chairperson: **Hon. HOMER T. SAQUILAYAN**, *City Vice-Mayor*

Vice-Chairperson: **Hon. LLOREN DIONELA G. SAQUILAYAN**, *Chairperson Committee on Social Services, Family, Women, Children, and Elderly*

Members:

Hon. REYMUNDO DG. RAMIREZ, *President, Liga ng Barangay*

Hon. GLIAN PIOLO P. ILAGAN, *President, Sangguniang Kabataan Federation*

Mr. LAURO D. MONZON, *Officer In-Charge, Office of the City Administrator*

Ms. ROXANNE T. VICEDO, *City Local Government Operations Officer*

Engr. GUIANA F. MONZON, *City Planning and Development Officer*



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Ms. JOSEPHINE G. VILLANUEVA, RSW, *City Social Welfare and Development Officer, Concurrent Head, Office of the Persons with Disability Affairs Officer*

Dr. FERDINAND P. MINA, MD, RMT, *City Health Officer, Concurrent-City Nutrition Officer*

Ms. ARLENE DG. DUMINDING, *City Budget Officer*

Ms. CLARITA T. CASING, *City Public Employment Service Officer*

Ms. MARISEL R. CAYETANO, *City Disaster and Risk Reduction Management Officer*

Mr. ROBERT R. MARGES, *City Agriculturist*

Dr. HOMER N. MENDOZA, *Officer-In-Charge, City School Division of Imus*

PLTCOL CHEY CHEY I. SAULOG, *Officer-In-Charge - Chief of Police, Imus City Component Police Station*

Mr. MARK JOSEPH ARISGADO, *President, JCI-Imus Wagayway/CSO Representative*

Mr. ENRIQUE ROMEO R. MARTIN, *President, Angat Imus Homeowner's Alliance, Inc. (AIMHAI)/Parent Representative*

Ms. RUBY FOZ, *President, Parents-Teachers Federation /Parent Representative*



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Mr. STEPHEN LOUISE B. MARCIAL, *Child Representative, In-School and Out-of-School Children Sector*

Mr. THEA U. SANTOS, *Child Representative, Other Gender and Identity Sector*

Child Representative, Children with Special Needs Sector

Child Representative, Religious Sector

Other Members:

Atty. LEONARD MARTIN E. SYJUCO, *City Legal Officer*

MR. RANDY B. GONZALES, *Officer-In-Charge, Office of the City Civil Registrar*

Mr. JOSE JUNAR P. ALAMO, *Officer-In-Charge, OCM - Civil Security Unit*

Mr. ERVIN ACE H. NAVARETTE, *City Information Officer*

Mr. JERICO F. REYES, *Officer-In-Charge, OCM - Local Youth Development Office, Concurrent-OIC, OCM-Sports Development Unit*

Ms. MARIA THERESA C. SAÑEZ, *City Population and Development Officer*

Ms. EVANGELINE B. SABLAY, *Federation President, Child Development Workers Federation*

Mr. RIZALDY T. NATO, *Officer-In-Charge, OCM - City of Imus Traffic Management Unit*



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Mr. GENEROSO F. RAMOS, JR., *Officer-In-Charge,
Office of the City Cooperative Officer*

Ms. ROSENA V. ROMAN, *City Librarian*

Dr. GABRIEL G. GABRIEL, *Chief of Hospital, Ospital ng
Imus*

Mr. RAMIL M. ILANO, *City Chaplain*

Ms. DOROTEA L. SAGENES, *Officer In-Charge, OCM-
Gender and Development Unit*

Ms. MARIE JENNETH V. LUNGCAI, *Local Economic
Development and Investment Promotions Officer*

Section 2. Functions- The City of Imus Council for the Protection of Children shall have the following functions:

- 2.1. Formulate, develop, coordinate, monitor and review all local policies (to include BCPC prepared and issued policies), ordinances, plans, programs, and activities which shall promote the best interest and rights of children and ensure mainstreaming in the local development agenda;
- 2.2. Prepare and Annual Work and Financial Plan (AWFP - LCPC WFP Form 001-B) and recommend appropriation to the Sangguniang Panlungsod for 1% NTA (Rule 15 b of the IRR of Republic Act No. 9344);
- 2.3. Establish, maintain and update a disaggregated database of local information system on all children within the city and shall include the information gathered by the BCPC;



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- 2.4. Conduct advocacy activities on the promotion and protection of the rights and welfare of children including the development of information, education, and advocacy materials;
- 2.5. Conduct capability-building activities for all stakeholders on children including in the barangay level;
- 2.6. Provide assistance to children in need of special protection;
- 2.7. Document good practice/s on children;
- 2.8. Coordinate and consult with other LCPCs, LGUs and other regional and national authorities with respect to policies and PPAs on children;
- 2.9. Organize the necessary documents needed by the concerned Inter-Agency Monitoring Task Force (IMTF); and
- 2.10. Conduct the Child-Friendly Local Governance Audit (CFLGA), through the LCPC Inter-Agency Monitoring Task Force (IMTF), annually.

Section 3. Sub-Committees and their Composition- The following committees are hereby created to function under the umbrella of the City of Imus Council for the Protection of Children.

3.1. Sub-Committee on Child Survival - Ensures the health and well-being of children by promoting access to essential healthcare services, nutrition programs, and maternal and child health initiatives.

- a. Office of the City Health Officer
- b. Office of the City Persons with Disability Affairs Officer
- c. Office of the City Civil Registrar
- d. Office of the City Population Officer
- e. Office of the City Agriculturist
- f. Ospital ng Imus

3.2. Sub-Committee on Child Development - Focuses on the holistic growth of children through quality education, early childhood care, and programs that enhance cognitive, social, and emotional development.



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- a. Office of the City Cooperative Officer
- b. OCM - Public Employment Services Office
- c. OCM - City Public Library
- d. Office of the Local Economic Development and Investment Promotions Officer
- e. Schools Division Office-Division of Imus City
- f. Child Development Workers Federation
- a. Parents and Teachers Federation

3.3. Sub-Committee on Child Protection - Safeguards children from abuse, exploitation, neglect, and violence by implementing policies, legal frameworks, and intervention programs.

- a. Office of the Liga ng mga Barangay
- b. Office of the City Social Welfare and Development Officer
- c. Office of the City Disaster and Risk Reduction Management Officer
- d. Office of the City Chaplain
- e. OCM - City of Imus Traffic Management Unit
- f. OCM - City Civil Security Unit
- g. Imus City Component Police Station

3.4. Sub-Committee on Child Participation - Encourages children's active involvement in decision-making processes, giving them a voice in programs and policies that affect their rights and welfare.

- a. OCM-Local Youth Development Office
- b. OCM-Gender and Development Unit
- c. Child Representatives (4 Sectors)
- d. Sangguniang Kabataan Federation
- e. Angat Imus Homeowner's Alliance, Inc. (AIMHAI)
- f. Pag-asa Youth Association of the Philippines-Imus Chapter
- g. Touch Campus

3.5. Sub-Committee on Governance - Strengthens the implementation of child-focused policies and programs through effective leadership, inter-agency collaboration, and resource mobilization.

- a. Office of the City Local Government Operations Officer
- b. Office of the City Legal Officer



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- c. Office of the City Administrator
- d. Office of the City Information Officer
- e. Office of the Vice Mayor
- f. Office of the Chairperson of Committee on Social Services, Family, Women, Children and Elderly
- g. Office of the City Budget Officer

Section 4. Secretariat- The following individuals are hereby assigned to function as members of the CICPC Secretariat:

Head of the Secretariat:

Mr. RICO RENZE D. REGALA, *Office of the City Administrator/ LCPC Focal Person*

Members:

Ms. MARY GRACE M. VIRATA, *Office of the City Planning and Development Officer*

Ms. PRINCESS ANNE D. POLO, *Office of the City Planning and Development Officer*

Ms. WINNIE M. ROMERO, *Office of the City Local Government Operations Officer*

Mr. ARIEL DAYRIT, *Schools Division Office - Division of Imus*

Ms. CRISTINA A. BALANA, *Office of the City Health Officer*

Ms. LORENA I. CAMINO, *Office of the City Health Officer*

Ms. PILAR B. LAURENTE, *Office of the City Social Welfare and Development Office*

Ms. ANNA A. BARTOLOME, *Office of the City Social Welfare and Development Office*



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Mr. REISS MARC F. DIMDAM, OCM -
Local Youth Development Office

Ms. APRIL MONIQUE S. MANABAT,
OCM -Local Youth Development Office

Section 5. Duties and Responsibilities of the Secretariat- The CICPC Secretariat shall perform the following duties and responsibilities:

- 5.1. Coordinate with CICPC Members;
- 5.2. Prepare agenda for the CICPC;
- 5.3. Prepare minutes, attendance sheets and notices of the CICPC meeting;
- 5.4. Follow-through action points and agreements from the CICPC meeting;
- 5.5. Consolidate AWFPs of various departments related to CICPC plans;
- 5.6. Maintain and update relevant data/information/document of the Council;
- 5.7. Prepare accomplishment report/annual report of the CICPC;
- 5.8. Prepare the Annual Local State of Children Report and submit it to the Provincial Council for the Protection of Children ten (10) days after the end of the month of November; and
- 5.9. Monitor services, projects, programs and activities related to CICPC.

Section 6. Funding- As required by RA 9344, the City of Imus Council for the Protection of Children is hereby allocated 1% of the National Tax Allotment (Internal Revenue Allotment) for the strengthening and implementation of its programs, projects, and activities provided, such allocation shall be disbursed in accordance with the AWFP endorsed by the Council to the Local Sanggunian.

Allocation of budget for the CICPC may increase to ensure that all plans for children are provided with funds and implemented. CICPC undertakings as prescribed in the DILG Memorandum No. 2012-120 may be charged against the 20% Development



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Fund as mandated by section 287 of the Local Government Code; and/or budget for Gender and Development; and/or the funds of the Sangguniang Kabataan.

Section 7. Meetings- The City Council for the Protection of Children shall conduct regular quarterly meetings and two (2) special meetings for the Child-Friendly Local Governance Audit (CFLGA), and/or as the needs arises. Meetings shall be presided by the Chair, Co-Chair, of the Vice-Chair. In the absence of both, the members present constituting a quorum shall elect among themselves the presiding officer with a majority vote.

Section 8. Council Resolutions- All resolutions for endorsement by the CICPC to the Local Sanggunian and other authorities - including the AWFP and its accompanying documents - shall be approved by a majority of its members constituting a quorum, excluding the Chair. In case of a tie, the Chair shall make the deciding vote.

Section 9. Separability Clause- If Any of the provision above is declared unconstitutional and/or unlawful the rest of the provision shall remain valid and enforceable.

Section 10. Effectivity. This order shall take effect immediately.

DONE and **SIGNED** this 20th day of February 2025, City of Imus.


ALEX L. ADVINCULA
City Mayor